



January 5, 2009

To Interested Community Members:

The Office of Planning and Economic Development has prepared the Proposed Action Plan for the use of the Community Development Block Grant (CDBG) Funds allocated for 2009-2010. The Proposed Action Plan is based upon public comments during the planning phase in October and November of 2008 and also throughout the year, analysis of Census data, and local needs assessments.

The Proposed Action Plan is produced to offer the public the opportunity to comment on the proposed priorities, goals, objectives, and use of the CDBG funds. The comment period begins today and will continue for 30 days ending on Thursday, February 5, 2009. We intend to review the Proposed Action Plan during the City Council meeting of January 22, 2009 at 6:00 pm. A Public Hearing on the Plan will also occur during this meeting. We will also request that the City Council consider approval for the submission of the Action Plan on February 5, 2009. A copy of the Proposed Action Plan is attached for your review.

Please note that the format for the Action Plan continues to follow the US Department of Housing and Urban Development's (HUD) Consolidated Plan Management Program (CPMP), which provides a template for the Five-Year Consolidated Plan, each related Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER) for each year. We continue to prepare our previously used format for a portion of the Action Plan, under "Other Narrative", in order to fully explain the programs and activities proposed, as well as outline the budget.

If you have any comments or questions on the Proposed Action Plan, please call me at 255-4115 or e-mail at cpurcell@ci.auburn.ny.us.

Sincerely,

Crystal Purcell
Planning & Economic Development Program Manager

Enclosure